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## DESKTOP PUBLISHING SERVICE

*When you want more than just  
ink on paper.*

### SCANNING

*Documents or images can be scanned as  
either mono or full colour.*

***Originals up to A3 size can be  
scanned in full colour.***

### BULK PRINTING

*Your order is never too small or too large.  
Direct from PC to copier printing is  
available;  
**either email us or bring in  
your CD / USB Drive.***

*For the best results in printing design, we  
take pride in using high quality materials.*

## PLAN COPYING

**HAVE HOUSE PLANS THAT NEED  
COPYING? WE CAN COPY PLANS UP  
TO A0 SIZE.**

*Reasonable pricing, great service  
and a caring staff.*

The types of work clients regularly bring to  
ECG Copy Centre include...

- **PRINTING**  
Newsletters/brochures  
Flyers  
Business Cards  
Menus  
Programs  
Manuals/booklets  
Educational Activity Books  
Record Books  
Family Histories  
Poetry Books  
School Magazines
- **BINDING**  
Résumés
- **LAMINATING**  
Posters (up to 740 mm wide)  
Signs/Place Mats  
Membership/Business Cards
- **OTHER**  
Address Labels  
Overhead Transparencies inc. colour  
Guillotining  
Mail-out Service  
Desk Top Publishing  
Text or Graphic Scanning up to A3  
DVD/ CD duplicating

**ECG Copy Centre**  
3/57 Smith Street  
PO Box 249, Warragul 3820

**Phone: 03 5623 6999**

**Fax: 03 5623 5966**

**Email: [printing@ecg.vic.edu.au](mailto:printing@ecg.vic.edu.au)**

**[www.ecg.vic.edu.au](http://www.ecg.vic.edu.au)**

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# ECG Copy Centre



Empowering Communities to Grow

**Phone: (03) 5623 6999**

**Fax: (03) 5623 5966**

**Open 9:00am - 5:15pm  
Monday to Friday**

**Prices effective as of 1st June 2007**

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## Price List

### • Photocopying - (Do-it-yourself)

	A4	A3
White Paper	20c	40c
Colour Paper	25c	50c
Cardboard	40c	80c
Using own Paper	15c	30c



### • Photocopying

Prices are for 80 gsm paper (per side)

	<u>1 - 99</u>	<u>1 - 49</u>
White Paper	A4 ... 20c	A3 ... 40c
Colour Paper	A4 ... 25c	A3 ... 50c
	<u>100 - 199</u>	<u>50-99</u>
White Paper	A4 ... 15c	A3 ... 30c
Colour Paper	A4 ... 20c	A3 ... 40c
	<u>200 - 299</u>	<u>100-149</u>
White Paper	A4 ... 12c	A3 ... 24c
Colour Paper	A4 ... 15c	A3 ... 30c
	<u>300 +</u>	<u>150+</u>
White Paper	A4 ... 9c	A3 ... 18c
Colour Paper	A4 ... 10c	A3 ... 20c

### • Colour Copying on Premium White paper

A4	A3
1 - 24... \$3.00 each	1 - 12... \$6.00 each
25 - 49... \$2.50 each	13 - 24 ... \$5.00 each
50 - 74 ... \$2.00 each	25 - 37 ... \$4.00 each
75 - 99... \$1.50 each	38 - 49 ... \$3.00 each
100 + ... \$1.10 each	50 + ... \$2.20 each

### • Transparencies

A4 Transparencies ... Black print ...	90c
A4 Transparencies ... Full Colour ...	\$5.00

Printing available direct from PC.

## Price List

### • Laminating (74cm wide)

A4 ...	\$1.10 (minimum)
A3 ...	\$2.20
A2 ...	\$3.85
A1 ...	\$7.00
Business card size laminating pockets	\$1.00
A4 size 80micron laminating pockets	\$1.50
A4 size 150micron laminating pockets	\$1.80
A3 size 80 micron laminating pockets	\$3.00
A3 size 150micron laminating pockets	\$3.50

### • Plan Copying (B/W)

A2 size .....	\$2.75	1-5 copies	\$2.25	6+ copies
A1 size .....	\$3.50	"	\$3.00	"
A0 size .....	\$6.00	"	\$5.50	"

### • Binding

#### Wire spiral binders

No 3	\$2.00
No 4	\$2.00
No 5	\$2.50
No 6	\$2.50
No 7	\$2.50
No 8	\$3.00
No 9	\$3.00

Acetate covers ...	60c
Leathergrain card ...	60c

#### Plastic spiral binders

mm	
6	\$2.50
8	\$2.50
11	\$2.50
13	\$2.50
15	\$2.50
18	\$2.50
20	\$3.50
28	\$3.50
32	\$3.50
38	\$4.00

### • Scanning

B & W Document scans	
A4	20c
A3	40c
Colour Scans ...	\$2.50



## Price List

### • Business Cards\*

• <u>Colour copy on white card</u> Single side	2nd side black
(up to 100 cards \$6.00 per sheet)	
• 100 cards	\$50.00 \$55.00
• 200 cards	\$90.00 \$100.00
• 500 cards	\$180.00 \$210.00
• <u>Black &amp; White on white/coloured card</u>	
(up to 100 \$2.00 per sheet)	
• 100 cards	\$15.00 \$25.00
• 200 cards	\$25.00 \$40.00
• 500 cards	\$55.00 \$85.00

\* Initial set-up \$20.00

### • DVD/CD Duplication

• Burn CD	\$2.50
• Burn & Black print on CD	\$3.00
• Burn & Colour Print on CD	\$3.50
• Burn DVD	\$3.00
• Burn & Black print on DVD	\$3.50
• Burn & Colour print on DVD	\$4.00

Paper or soft plastic sleeves	50c each
Slimline hard plastic cases	\$1.00 each

### • Fax

(Outgoing)	Fax no:(03) 5623 5966
Page 1 ... \$2.20	(Incoming)
Page 2 onwards ... \$1.10	\$1.10 per page

### • Guillotining

Minimum \$5.50

### • Stapling

5c per staple

### • Paper & Cardboard

Assortment of coloured and specialty paper and cardboard available in stock to enhance your printing requirements.